



State of Michigan  
Eighty-Second Judicial District Court  
Roscommon County

## ACCESS TO COURT RECORDS REQUEST FORM

### SECTION 1 – REQUESTER INFORMATION

NAME

ADDRESS

PHONE NUMBER

CITY

STATE

ZIP CODE

### SECTION 2 – CASE INFORMATION

SPECIFY THE COMPLETE CASE NUMBER(S) & PARTY NAME(S)

CASE NO

PEOPLE OF THE  
STATE OF MI

PLAINTIFF(S)

CASE NO (CONT.)

V

DEFENDANT(S)

### SECTION 3 – NATURE OF REQUEST

**Review Record** (Specify the type of record, such as case file, motion, order, etc.)

**Obtain Copies**

### SECTION 4 – IF COPIES ARE REQUESTED, LIST TYPE OF RECORD TO BE COPIED

**Complete Case File** (Except for any non-public court record)

**Specific Court Record** (List documents, recordings, date of filing, etc. Use an additional page if necessary.)

### SECTION 5 – SIGNATURE & DATE

SIGNATURE (Type name for electronic submission)

DATE

### FOR COURT USE ONLY

TOTAL COPIES: \_\_\_\_\_ PER PAGE RATE OF: \$ \_\_\_\_\_ TOTAL CHARGED: \$ \_\_\_\_\_

Processed by: \_\_\_\_\_

Court Clerk

Date Processed