

Roscommon County Brownfield Redevelopment Authority
October 20, 2021
Meeting Minutes

Present: Brenda Bachelder, Ed Bergeron, Michael Briggs, Wendy Engle, April Hehir, Katherine Methner, Rebecca Ragan

- I. Meeting called to order by Katherine at 8:30 a.m.
- II. Pledge of Allegiance
- III. Agenda changes: None
- IV. Introduction of Guests: None
- V. Approval of the September 15, 2021, meeting minutes: Motion made by Ed Bergeron, seconded by Rebecca Ragan to approve, all yes. Motion approved.
- VI. Reappointment of Ed Bergeron and Rebecca Ragan: Motion by April Hehir to reappoint Ed and Rebecca to the BRA, seconded by Wendy, all yes. Motion approved.
- VII. Redevelopment Opportunities, site list/update: Brenda emailed Dr. Quinn at Kirtland with no response. Rebecca will reach out to him in person on Friday. The tax-exempt status of the property could be lost at the December Board of Review.
- VIII. Roscommon County ARP Grant Application: The application for \$25,000 was reviewed on October 13 by the Board of Commissioners and will be voted on next week.
- IX. EDA Brownfield Assessment Grant: Kathy, Ed, and April met and are working on the application that is due in December. Ed was provided information on why previous grant applications were unsuccessful to help with this application.
- X. Nomination/Election of Officers: Motion by Rebecca to keep all officers in their current positions, seconded by Mike, all ayes. Motion approved.
- XI. Recruitment: One member has resigned which leaves three vacancies on the board. Brenda will mention at the RTA meeting on October 21.
- XII. 2022 Meeting Schedule: Brenda presented two options for the 2022 meeting schedule, monthly and bi-monthly. Approval was tabled until the December meeting.
- XIII. Board Member Comments: Ed expressed concern about not hearing from Kirtland. Mike said minutes and agenda will be posted on the website.
- XV. Agenda items for upcoming meeting: Action Plan for 2022 and 2022 Schedule.

Motion to adjourn by Rebecca, seconded by Mike. Meeting adjourned at 9:12 a.m.

Next Meeting 8:30 a.m. Wednesday December 15, 2021, via ZOOM